

RANSOMWARE PREVENTION CHECKLIST

1. ____ Change all user rights to standard user so no one is operating their computer on a regular basis as an administrator.
2. ____ Rename the administrator account on all computers to a common friendly name.
3. ____ Be sure all computers remain on at night so critical updates can be downloaded and virus scans can be completed.
4. ____ Be sure you have an offsite backup program that is backing up all your files to the cloud on a regular basis. Be sure you have someone appointed to oversee this process.
5. ____ Be sure you have a daily on site backup process in place that is working properly. Be sure you have someone appointed to oversee this process. Be sure to use at least 2 different portable drives so they can be rotated daily. If necessary, purchase software such as Second Copy from centered.com.
6. ____ Implement a policy to NEVER click on links in emails or open attachments unless you are specifically expecting that email to arrive after having a verbal conversation with the sender.

If you have questions or need assistance, contact Bobby Kendrick at one of these methods:

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