# PrintKey 2000

Go to the Administrative Information System web page at <u>http://www.gustavus.edu/oncampus/computing/admincomputing/index.cfm</u>

Double click on PrintKey 2000. A series of windows will come up. For each, just leave the defaults. You don't need to change or enter anything on these screens.

File Dowr	load	×							
?	Some files can harm your computer. If the file information below looks suspicious, or you do not fully trust the source, do not open or save this file.								
	File name:	printkey510ef.zip							
	File type:	PowerArchiver ZIP File							
	From:	ftp-local.gac.edu							
	Would you like to open the file or save it to your computer?								
	Open	Save Cancel More Info							
	🔽 Always ask t	pefore opening this type of file							

## Click OPEN

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			Because this or INSTALL. PowerArchiv the archive Click on [Inst simply open I	archive ha EXE in ce er can aut and start th all] to proc he archive s form when	as SETUP.E> ntral director omatically un ne installation eed to installa n archive car	E y, pack ition or click	COTATC (Open) to			
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Click Install

#### PrintKey2000 v5.10 (Full ) English SETUP



x

### Click Next

🔏 Choose Destination Loc	cation	×
	Setup will install PrintKey2000 in the following folder. To install into a different folder, click Browse, and select another folder. You can choose not to install PrintKey2000 by clicking Cancel to exit Setup.	
	Destination Folder C:\Program Files\PrintKey2000 <u>Br</u> owse	
	< <u>B</u> ack <u>N</u> ext > Cancel	

Click Next



#### Click Next

🛃 Select Program Manag	jer Group	×
	Enter the name of the Program Manager group to add PrintKey2000 icons to:	
	PrintKey2000	
	Accessories AccuWage Administrative Tools Adobe Adobe GoLive 6.0 (ENG) Atomic Clock Sync Datatel Dublt Eudora Internet Apps Java 2 Runtime Environment Java 2 SDK Standard Edition v1.3.1_02 Java Web Start Library Resources	
		-
	< <u>B</u> ack <u>N</u> ext > Cancel	

Click Next

🔏 Start Installation		×
	You are now ready to install PrintKey2000. Press the Next button to begin the installation or the Back button to reenter the installation information.	
	< <u>B</u> ack <u>N</u> ext > Cancel	

Click Next to start the installation.

It will now install. When it is finished, the following window will come up:



Click Finish

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Click Yes

It is has now been installed and you can close the following window:

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+ -		No	file(s) select	ted.				Total 1 file, 564 kB [558 kB]	99

#### SETUP

There are two changes in default setup that are recommended.

In the lower right corner of your desktop (in the system tray) you should see an icon that looks like a hand

touching a button: Double click on it.

It will open the PrintKey 2000 program. The area on the left is a picture of your present desktop so it may look different than the picture below.

PrintKey 2	2000 v5.1) About	0 Full ( E	nglish )	Copyrig	jht (c) 1999	By Alfr	ed Bolliger	
Load -	Save	Paste	Сору	Contraction Contra	Rectangle	<b>D</b> bject	OFF Printer	Print 🥩
Recycle Bin Easy CD Creato Internet Explorer Datatel Terminal	QuickTim Player W W Dat	Start ne 5 FTP atel	SA VALET				Picture Options Printer Grayed Colors Vertical Mirror Horizontal Mirror Swap Colors Substitute Colors Brightness Contrast Saturation Red Green Blue Frame Rotate Resize % Change Size Color Depth Default	r Options Inversed Colors Emboss Sharpen more Undo 0 
Picture Size 11	$152 \times 864 =$	3888 KB	with 64M Cold	ors / Lo	otal Memory =	261428	KB Free Memory = 8854	4 KB

# Click on the Options menu at the top.

File Options About     Define Hotkeys   Define Footer Text   Define Delay for get Rectangle   Auto Capture Delay (Countdown Timer)     Picture Options        Printer Options        Perine Monitors (Multiscreen only)     Define be Bmp Editor   Define Defaults (Folder + Filename + Ext)     Sound   Include Cursor   Client Area only   Auto copy to Clipboard   Close after printing   Direct Print (No Dialog)   Field Icon from the System Tray     Patatel   Datatel   Terminal     Datatel           Color Depth	🍢 Pi	intKey 2000 y5.10 Full(English) Copy	right (c) 1999	By Alfr	ed Bolliger 📃 🗌 🗙
Define Hotkeys   Define Footer Text   Define Delay for get Rectangle   Auto Capture Delay ( Countdown Timer )   Picture Options   Printer Options   Printer Options   Printer Options   Picture Options   Picture Options   Picture Options   Pinter Options   Pinte	File	Options About			
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Frame     Image: Second s	E	<ul> <li>Sound Include Cursor Client Area only Auto copy to Clipboard</li> <li>Close after printing</li> <li>Direct Print (No Dialog)</li> <li>Hide Icon from the System Tray</li> </ul>			Swap Colors       Substitute Colors       Undo       Brightness       Contrast       Saturation       Hed       Green       Blue
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Check Direct Print (no Dialog). This will prevent a preview screen from coming up, when you print a screen.

Go back to the Options Menu again, Click on Define HotKeys:								
Ph Pr	intKey 2000 y5.10 Full(English) Cop	yri	ght (c) 1999	By Alf	fred Bolliger			
File	Options About							
Lo	Define Hotkeys Deathe Footer Text Define Delay for get Rectangle	•	Rectangle	<b>Objec</b>	ct OFF Printer	Print 🧳		
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E	<ul> <li>Sound         <ul> <li>Include Cursor</li> <li>Client Area only</li> <li>Auto copy to Clipboard</li> <li>Close after printing</li> <li>Direct Print ( No Dialog )</li> </ul> </li> </ul>				Swap Colors Substitute Colors Brightness Contrast Saturation Red Groop	Undo 0		
I	Hide Icon from the System Tray		-	•	Blue ← Frame ← Rotate ← Resize % ← Change Size> 1152 Color Depth Default	2 × 864		
Pictu	re Size 1152 $\times$ 864 = 3888 KB with 64M Colors $/$	Т	otal Memory =	261428	8 KB Free Memory = 81784 KB	1.		

🔥 HotKey Setup (PrintKey 2000) х HotKey function HotKey Key modifier Get Desktop PrintScrn 🔽 None ▼ None Print<sup>Ir</sup>yn Get Desktop + Save ٠ None • Copy Desktop to Clipboard None • F1 F2 F3 Get Active Window ALT • F4 Get Active Window + Save • None F5 Copy Active Window to Clipboard F6 None • F7 Get Rectangular Area F8 Ŧ None F9 Get Rectangular Area + Save None Ŧ F10 Copy Rectangular Area to ClipBoard • None None Get Object None • None Get Object + Save None • None • Copy Object to Clipboard Ŧ None None 🔁 <u>D</u>efault Remember Not all Keys are working ! 🥒 ок

Change the first HotKey (Get Desktop) to **NONE.** This will prevent print keys from printing without warning when the PrintScrn key is accidentally hit.

As you can see, there are many other options, which you may want to explore on your own. Unfortunately, there is no help for the program (we get what we pay for!). However, feel free to contact Mary Milbradt in Administrative Information Systems with any questions.

Close the PrintKey 2000 window (click on X in the upper right corner).

#### TO PRINT A SCREEN.

When you want to print a screen just press the Alt key plus the PrintScreen key at the same time.

The Alt key is on either side of the space bar. The PrintScreen key (which may also say SysRq) probable is in the middle group of keys—top left. Depending on the keyboard, it may also be along the top row of keys. Remember you must press both at the same time. What will it print? Your ACTIVE window. It can be anything—Datatel, Word, Meetingmaker or whatever. If you open PrintKey 2000 from the hand icon, you could print the whole desktop or just a pick a region of a screen. However, pressing Alt + PrntScreen will print just the active window.